

# DCP 253 Working Group Minutes

<b>Meeting Name</b>	DCP 253 Working Group
<b>Meeting Number</b>	02
<b>Date</b>	26 January 2016
<b>Time</b>	2pm
<b>Venue</b>	Web- Conference

Attendee	Company
Paul Morris [PM] (Chair)	UK Power Networks
Dave Brogden [DB]	SSEPD
Dave Wright [DW]	npower
Gordon McKenzie [GM]	Scottish Power Networks
Maria Hesketh [MH]	Scottish Power
Mike Ross [MR]	SSE Supply
Claire Hynes [CH] (Secretariat)	ElectraLink

## 1 ADMINISTRATION

- 1.1 The Working Group reviewed the “Competition Law Dos and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.2 The minutes of the previous meeting were agreed with minor amendments. The actions log is included as Appendix A.

**Action 01/01:** The Working Group considered the content of the DCUSA Standing Issues Group (SIG) meeting minutes on the DCUSA Issue Form (DIF) 041 Request For Information responses. These discussions suggested that if a distributor de-energises a smart meter to undertake works on re-energisation a tamper alert is sent to the Supplier. Members agreed to ask a technical expert on SMETS<sup>1</sup> in DECC<sup>2</sup>’s TBDG<sup>3</sup> what would set off a tamper alert on a smart meter.

**ACTION 02/01: PM**

## 2 REVIEW OF THE DCP 253 DRAFT CONSULTATION

- 2.1 The DCP 253 Working Group reviewed and amended the DCP 253 consultation as set out in Attachment 1.
- 2.2 The Working Group considered the scope of the intent of this change and agreed that it includes the tightening of the incoming and outgoing meter tails.
- 2.3 One member queried whether DNOs will be required to go through a Meter Operation Code Of Practice Agreement (MOCOPA) audit following the implementation of this change. The Working Group considered that this change will only require the DNO operatives to follow the

<sup>1</sup> Smart Metering Equipment Technical Specifications (SMETS)

<sup>2</sup> Department of Energy and Climate Change (DECC)

<sup>3</sup> Technical and Business Process Design Group (TBDG)

DNO training and the applicable MOCOPA guidance as the DNO will be replacing like for like on-site.

2.4 The Working Group discussed the consultation questions on liability, competency and tampering and noted the following points:

- identification of the previous Party to work on the meter installation by checking the meter seal may not always be possible as the seal may have been removed by an electrician.
- If a security block is attached to a high security arrangement that the DNOs operator does not carry then when work is completed by this operator, the Supplier will assume that the security block is still in place. Members considered that this may have an impact on those items that Supplier reports to the Theft Risk Assessment Service (TRAS) provider and agreed to check with industry parties what the reporting requirements are under TRAS.
- Some DNO operatives already informally undertake the work of retightening the meter tails and this change will put the work on a formal footing and prevent the Supplier having to put in place a 24/7 call centre to deal with emergency call outs.
- The Working Group agreed to ask Parties what information should be recorded when DNOs have completed work that required them to access the meter tails.

2.5 The Working Group agreed to review the draft consultation by the 28 January 2016 and issue the consultation on the 29 January 2016 for a period of three weeks.

### **3 NEXT STEPS**

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3.1 The DCP 253 Working Group agreed the next steps as follows:

- Review the draft consultation by the 28 January 2016;
- Issue the DCP 253 consultation on the 29 January 2016 with a closing date of the 19 February 2016.
- Reconvene on the 11 March 2016 to consider the consultation responses.

**ACTION 02/02: ALL**

### **4 ANY OTHER BUSINESS**

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4.1 There were no items of any other business.

### **5 NEXT MEETING**

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5.1 The next meeting is scheduled for 10:00am on Friday, 11 March 2016 via web-conference.

**APPENDIX A: SUMMARY OF ACTIONS****NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
01/02	Check whether any changes would be required to MOCOPA as a result of this change	Paul Smith	On-going
01/03	Electralink to request a legal view to confirm that the reciprocal arrangement for Suppliers recorded in DCUSA is adequately covered including the defining of liability that would be afforded in the DCUSA.	ElectraLink	On-going. 01/03 will be actioned when the final DCP 253 proposed legal text is sent to the DCUSA legal advisor to review.
02/01	Ask a technical expert on SMETS <sup>4</sup> in DECC <sup>5</sup> 's TBDG <sup>6</sup> what would set off a tamper alert on a smart meter.	Paul Smith	
02/02	<ul style="list-style-type: none"> <li>Review the draft consultation by the 28 January 2016;</li> <li>Issue the DCP 253 consultation on the 29 January 2016 with a closing date of the 19 February 2016.</li> <li>Reconvene on the 11 March 2016 to consider the consultation responses.</li> </ul>	All	

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<sup>4</sup> Smart Metering Equipment Technical Specifications (SMETS)

<sup>5</sup> Department of Energy and Climate Change (DECC)

<sup>6</sup> Technical and Business Process Design Group (TBDG)

**CLOSED ACTIONS**

Action Ref.	Action	Owner	Update
01/01	Locate and circulate to the Working Group the DCUSA Standing Issues Group discussion on tamper alerts on smart meters.	ElectraLink	Completed.
01/04	Draft a skeleton consultation report for the review and refinement of the DCP 253 proposer and chair.	All	Completed